

*Financial Statements*

**Lakeland Volunteers In Medicine, Inc.**

Year Ended December 31, 2017

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**LAKELAND VOLUNTEERS IN MEDICINE, INC.**

**YEAR ENDED DECEMBER 31, 2017**

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## INDEPENDENT AUDITOR'S REPORT

To the Board of Directors of Lakeland Volunteers In Medicine, Inc.

I have audited the accompanying financial statements of Lakeland Volunteers In Medicine, Inc., which comprise the statement of financial position as of December 31, 2017, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

### *Management's Responsibility for the Financial Statements*

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### *Auditor's Responsibility*

My responsibility is to express an opinion on these financial statements based on my audit. I conducted my audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, I express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

### *Opinion*

In my opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Lakeland Volunteers In Medicine, Inc. as of December 31, 2017, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

*David R. Ramos, CPA*

Lakeland, Florida  
April 5, 2018

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**LAKELAND VOLUNTEERS IN MEDICINE, INC.**  
**STATEMENT OF FINANCIAL POSITION**  
**AS OF DECEMBER 31, 2017**

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**ASSETS**

Cash	\$ 406,426
Promises to give	66,321
Inventory	45,488
Prepaid insurance	20,054
Deposits	2,856
Property and equipment, net of accumulated depreciation	1,821,081
Beneficial interest in assets held by others	<u>1,665,850</u>
Total assets	<u>\$ 4,028,076</u>

**LIABILITIES AND NET ASSETS**

Accounts payable	\$ 147,008
Accrued expenses	28,168
Deferred revenue	<u>7,650</u>
Total liabilities	182,826
Net assets:	
Unrestricted	<u>3,845,250</u>
Total net assets	<u>3,845,250</u>
Total liabilities and net assets	<u>\$ 4,028,076</u>

Read accompanying notes to financial statements.

**LAKELAND VOLUNTEERS IN MEDICINE, INC.**  
**STATEMENT OF ACTIVITIES**  
**YEAR ENDED DECEMBER 31, 2017**

	<u>Unrestricted</u>	<u>Temporarily Restricted</u>	<u>Total</u>
<b>REVENUES, GAINS AND OTHER SUPPORT:</b>			
Contributions	\$ 859,479	\$ -	\$ 859,479
Grants	948,853	-	948,853
Event income	285,365	-	285,365
Investment income	216,946	-	216,946
Rent income	45,983	-	45,983
Net assets released from restrictions	<u>68,000</u>	<u>(68,000)</u>	<u>-</u>
Total revenues, gains and other support	2,424,626	(68,000)	2,356,626
<b>EXPENSES</b>			
Program services	1,932,701	-	1,932,701
Management and general	71,023	-	71,023
Fund raising	<u>451,802</u>	<u>-</u>	<u>451,802</u>
Total expenses	<u>2,455,526</u>	<u>-</u>	<u>2,455,526</u>
Change in net assets	(30,900)	(68,000)	(98,900)
<b>NET ASSETS, December 31, 2016</b>	<u>3,876,150</u>	<u>68,000</u>	<u>3,944,150</u>
<b>NET ASSETS, December 31, 2017</b>	<u>\$ 3,845,250</u>	<u>\$ -</u>	<u>\$ 3,845,250</u>

Read accompanying notes to financial statements.

**LAKELAND VOLUNTEERS IN MEDICINE, INC.**  
**STATEMENT OF FUNCTIONAL EXPENSES**  
**YEAR ENDED DECEMBER 31, 2017**

	<u>PROGRAM</u>	<u>MANAGEMENT AND GENERAL</u>	<u>FUND RAISING</u>	<u>TOTAL</u>
Advertising	\$ -	\$ -	\$ 51,874	\$ 51,874
Bank charges	1,798	471	2,013	4,282
Contributions	234	-	-	234
Depreciation	119,959	4,260	8,922	133,141
Drugs and medications	40,927	-	-	40,927
Dues and publications	-	225	3,117	3,342
Insurance	89,400	4,228	27,183	120,811
Licenses and permits	548	70	-	618
Medical supplies	70,039	-	-	70,039
Office supplies	6,703	425	-	7,128
Postage and delivery	3,191	-	2,610	5,801
Outside lab fees and radiology	50,976	-	-	50,976
Payroll and related taxes	1,195,892	30,094	195,871	1,421,857
Printing and reproduction	10,245	3,951	440	14,636
Professional fees	4,861	17,896	71,283	94,040
Repairs and maintenance	257,357	7,157	17,930	282,444
Supplies	31,125	-	4,900	36,025
Telephone	11,731	555	3,567	15,853
Travel and entertainment	-	-	51,220	51,220
Uniforms and laundry	1,961	-	-	1,961
Utilities	35,754	1,691	10,872	48,317
	<u>\$ 1,932,701</u>	<u>\$ 71,023</u>	<u>\$ 451,802</u>	<u>\$ 2,455,526</u>

Read accompanying notes to financial statements.

**LAKELAND VOLUNTEERS IN MEDICINE, INC.**  
**STATEMENT OF CASH FLOWS**  
**YEAR ENDED DECEMBER 31, 2017**

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**CASH FLOWS FROM OPERATING ACTIVITIES:**

Change in net assets	\$ (98,900)
Adjustments to reconcile change in net assets to net cash provided by operating activities:	
Depreciation	133,141
Net realized and unrealized gain on investments	(206,139)
Decrease in promises to give	46,641
Increase in inventory	(9,125)
Increase in prepaid insurance	(4,733)
Increase in accounts payable	112,045
Increase in accrued expenses	1,269
Decrease in deferred revenue	(27,083)
	<hr/>
Net cash used in operating activities	(52,884)

**CASH PROVIDED BY INVESTING ACTIVITIES:**

Purchases of investments and reinvestments	(10,807)
Transfer to cash account from investments	250,000
Purchases of equipment and software	(27,996)
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Net cash provided by investing activities	211,197

**NET INCREASE IN CASH** 158,313

**CASH, December 31, 2016** 

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248,113

**CASH, December 31, 2017** 

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\$ 406,426

**SUPPLEMENTAL DATA:**

Income taxes paid	\$ -
Interest paid	-

Read accompanying notes to financial statements.

**LAKELAND VOLUNTEERS IN MEDICINE, INC.**  
**NOTES TO FINANCIAL STATEMENTS**

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**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

Nature of Organization: Lakeland Volunteers In Medicine, Inc. (the "Organization") is a tax-exempt, publicly-supported, volunteer-run organization formed and existing exclusively to provide a free medical clinic for the working uninsured of Lakeland, Florida. The Organization's primary sources of funding are contributions and grants.

Basis of Accounting: The financial statements of the Organization have been prepared on the accrual basis of accounting and, accordingly, reflect all significant receivables, payables and other liabilities.

Basis of Presentation: The Organization has adopted the Statement of Financial Accounting Standard, *Not-for-Profit Entities, presentation of financial statements*. Under this standard, the Organization is required to report information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets. The Organization had no permanently restricted net assets at December 31, 2017.

Use of Estimates: The preparation of financial statements in conformity with U.S. generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

Cash: Cash consists of a checking account from which the Organization operates. Cash exceeds FDIC-insured amounts at various times throughout the year.

Promises to Give: A majority of the contributions to the Organization are received from donors in the Lakeland, Florida area. Contributions are recognized when the donor makes a promise to give to the Organization that is, in substance, unconditional.

The Organization uses the allowance method to determine uncollectible unconditional promises receivable. The allowance is based on prior years' experience and management's analysis of specific promises made. Promises to give are written off when an account is no longer deemed collectible. At December 31, 2017, promises to give were deemed fully collectible.

Property and Equipment: Purchased property and equipment is capitalized at cost. Donations of property and equipment are recorded as contributions at their estimated fair value. The Organization capitalizes asset acquisitions exceeding \$1,000. Depreciation includes amortization and is calculated using the straight-line method over the estimated useful lives of the respective assets.

**LAKELAND VOLUNTEERS IN MEDICINE, INC.**  
**NOTES TO FINANCIAL STATEMENTS**

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**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

Inventory: Inventory consists of various medical products including pharmaceutical items. Inventory is recorded at cost (first-in, first-out) or market.

Revenue Recognition: Revenues are reported as increases in unrestricted net assets unless use of the related assets is limited by donor-imposed restrictions. Expenses are reported as decreases in unrestricted net assets. Gains and losses on investments and other assets or liabilities, if any, are reported as increases or decreases in unrestricted net assets unless their use is restricted by explicit donor stipulation or by law. Expirations of temporary restrictions on net assets (i.e., the donor-stipulated purpose has been fulfilled and/or the stipulated time period has elapsed) are reported as reclassifications between the applicable classes of net assets. Donor-restricted contributions whose restrictions are met in the same reporting period are reported as unrestricted support in the statement of activities.

Contributions, including unconditional promises to give, are recognized as revenues in the period received. Promises to give that are scheduled to be received in future periods, or which are restricted by the donor to a specific purpose that has not been met as of the end of the fiscal year, are shown as increases in temporarily restricted or permanently restricted net assets, depending on the nature of the contribution. The revenue is reclassified to unrestricted net assets when the time or purpose restrictions are met.

Revenues from exchange transactions are recognized when the services are rendered. A receivable is recognized by the Organization for outstanding invoices.

Contributed Services: In 2017, the value of contributed professional medical services meeting the requirements for recognition in the financial statements was \$556,313. In addition, many individuals volunteer their time and perform a variety of tasks that assist the Organization. Those contributions do not meet the requirements for recognition in the financial statements and are not recorded.

Functional Expenses: The costs of providing various services have been summarized on a functional basis in the statement of activities and statement of functional expenses. Accordingly, certain costs have been allocated among the programs and supporting service benefitted.

Advertising: The Organization expenses advertising costs as incurred. In 2017, \$50,895 of such costs resulted from in-kind contributions.

**LAKELAND VOLUNTEERS IN MEDICINE, INC.**  
**NOTES TO FINANCIAL STATEMENTS**

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**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

Income Taxes: The Organization is a not-for-profit organization that is exempt from federal and state income taxes under Section 501(c)(3) of the Internal Revenue Code. Although organizations under Section 501(c)(3) pay no tax on their exempt function income, they can be liable for business tax on income they earn from activities not related to their exempt purpose. For the year ended December 31, 2017, the Organization engaged in no activities that were not related to its exempt purpose.

Fair Value of Financial Instruments: The Organization's financial statements, which include cash, promises to give, deposits, beneficial interest in assets held by others, accounts payable and accrued expenses approximate fair values at December 31, 2017.

Subsequent Events: Management has performed an analysis of the activities and transactions subsequent to December 31, 2017 to determine the need for any adjustments to and/or disclosures within the reviewed financial statements for the year ended December 31, 2017. Management has performed its analysis through April 5, 2018.

**NOTE 2 - BENEFICIAL INTEREST IN ASSETS HELD BY OTHERS**

The Organization established the Lakeland Volunteers in Medicine, Inc. Fund (the "Fund") within GiveWell Community Foundation, Inc. ("Community Foundation"). The Fund was established as an unrestricted agency fund of the Community Foundation in order to provide support to the Organization to carry out its role and mission in the greater Lakeland area.

The assets in the Fund are pooled with assets of other such funds maintained and managed by the Community Foundation. The Fund's prorated portion of realized and unrealized gains and losses incurred and interest and dividends earned are included in the accompanying statement of activities.

The beneficial interest in assets held by others is exposed to a variety of uncertainties, including interest rate, market and credit risks. Due to the level of risk associated with certain investments, it is possible that changes in the values of these investments could occur in the near term. Such changes could materially affect the amounts reported in the financial statements of the Organization.

**LAKELAND VOLUNTEERS IN MEDICINE, INC.**  
**NOTES TO FINANCIAL STATEMENTS**

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**NOTE 2 - BENEFICIAL INTEREST IN ASSETS HELD BY OTHERS (Continued)**

The components of investment return for the year ended December 31, 2017 are as follows:

Investment income from interest and dividends	\$ 25,836
Investment fees	(15,029)
Net realized gain	18,911
Net unrealized gain	<u>187,228</u>
Total	\$ <u>216,946</u>

The Organization adheres to Financial Accounting Standards Board Accounting Standards codification, *Fair Value Measurements and Disclosures*, which defines fair value as the price that should be received for an asset or paid to transfer a liability (an exit price) in the Organization's principal or most advantageous market for the asset or liability in an orderly transaction between market participants on the measurement date.

The standard establishes a fair value hierarchy which requires an entity to maximize the use of observable inputs and minimize the use of unobservable inputs when measuring fair value. The standard describes three levels or inputs that may be used to measure fair value.

Level 1 - Quoted prices in active markets for identical assets or liabilities.

Level 2 - Observable inputs other than quoted prices included in Level 1, such as quoted prices for similar assets and liabilities in active markets; quoted prices for identical or similar assets and liabilities in markets that are not active; or other inputs that are observable or can be corroborated by observable market data.

Level 3 - Unobservable inputs that are supported by little or no market activity and that are significant to the fair value of the assets or liabilities. This includes certain pricing models, discounted cash flow methodologies and similar techniques that use significant unobservable inputs.

The Organization's Level 3 financial assets consist of the beneficial interest held at GiveWell Community Foundation, Inc. They are measured with a valuation technique utilizing market prices at the close of the last business day for the statement period provided by the Foundation.

**LAKELAND VOLUNTEERS IN MEDICINE, INC.**  
**NOTES TO FINANCIAL STATEMENTS**

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**NOTE 2 - BENEFICIAL INTEREST IN ASSETS HELD BY OTHERS (Continued)**

The fair value of the beneficial interest held at GiveWell Community Foundation, Inc. is reported below:

<u>Level 3</u>	
December 31, 2016	\$ 1,698,904
Transfer from the account	(250,000)
Investment return	<u>216,946</u>
December 31, 2017	<u>\$ 1,665,850</u>

**NOTE 3 - PROPERTY AND EQUIPMENT**

Property and equipment consists of:

Land	\$ 346,500
Building and improvements	2,199,919
Medical equipment	526,954
Office furniture and equipment	76,109
Computer hardware and software	<u>264,780</u>
	3,414,262
Less accumulated depreciation	<u>1,593,181</u>
Net property and equipment	<u>\$ 1,821,081</u>

Most of the Organization's facilities on the second floor are leased to United Way of Central Florida, Inc. under a noncancellable agreement that expired February 2017 but was renewed and extended through February 2020. United Way uses the premises for family counseling services and related activities. Future minimum rentals on the noncancellable lease by year end in the aggregate at December 31, 2017 are as follows:

**LAKELAND VOLUNTEERS IN MEDICINE, INC.**  
**NOTES TO FINANCIAL STATEMENTS**

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**NOTE 3 - PROPERTY AND EQUIPMENT (Continued)**

Year ending December 31,

2018	\$ 45,900
2019	45,900
2020	<u>7,650</u>
Total	<u>\$ 99,450</u>

The cost and accumulated depreciation of the rented portion of the building are presented below:

Building and improvements	\$ 1,159,873
Less accumulated depreciation	<u>426,369</u>
Net building and improvements	<u>\$ 733,504</u>

**NOTE 4 - ECONOMIC DEPENDENCE**

The Organization received 31% of its total revenue, gains and other support from the Polk County Board of County Commissioners during 2017.